

Halbert Exchange Program
Munk School of Global Affairs at the University of Toronto
Halbert Network Fellowship – Stage II Application
For Fellowships Commencing Fall 2015

Instructions:

Your Stage II application for a Halbert Network Fellowship must include all application documentation listed below (items I to V). These documents should be submitted together as one application package. The application package must be emailed to halbert.munk@utoronto.ca no later than **Monday, January 12, 2015**.

Documents to Include:

- I. **Halbert Fellowship – Stage II Application Form** – The phase II application form will be forwarded directly to applicants successful at phase I. It can be filled out and printed in Adobe Reader. For the proposal abstract, you may find it convenient to cut and paste from your word processor, however, italics, bold, or special characters cannot be pasted.
- II. **Current Curriculum Vitae** – Please include a list of any changes to CVs for each member of the University of Toronto faculty team and complete CVs for each member of The Hebrew University Faculty team.
- III. **Statement of Research Project** – Your statement of research project should not exceed **3000** words. Please make sure each page is numbered and includes your name and “Network Fellowship” at the top. In addition, your letter of intent should describe (in a way accessible to a multi-disciplinary audience):
 - The research question;
 - The importance of the project to your discipline and its relation to the existing literature;
 - Your methodology;
 - The contribution which the proposed inter-institutional collaboration will make to the project;
 - A detailed research agenda broken down into each of the three years of the Halbert funding including the role to be played by the network members;
 - The role, location, and anticipated audience for the conference; and
 - The final product of your research project.
- IV. **Graduate Student/Post-Doc Involvement** – Your description of graduate student and/or post-doctoral student involvement should not exceed two-pages. Please include the following:
 - The names, institutional affiliation, year in program, and supervisor for each of the graduate students;
 - The role that each student will play in the research project;
 - The expected hours of work involved; and,
 - How the project will help further their professional development
- V. **Budget** – Please include an itemized list of all expected expenses for each of the three years of the project. You only need to include expenses that will be covered by the Halbert Network Fellowship.